

RFA No. 001 – Community Collaboration Activity – 2020

Promoting the accountability of local governance and building greater community-level social cohesion in Kosovo municipalities

Frequently Asked Questions

1. Is the call for small grants for local governance, open only for nongovernmental organizations, or can also non-formal groups apply?

Eligible to apply are: Local Youth Advisory Councils, regionally based NGOs, community-based and issue-based groups, private sector entities, civil society organizations, and media organizations. The recipients must be legally registered entities. Municipal government entities and other public institutions (e.g. public schools, hospitals, universities) cannot receive the GUCs directly, but the entities applying for the GUCs are strongly encouraged to involve them as partners.

2. Can nongovernmental organizations that deal with trainings, have mainly a local-regional character and need computer equipment, benefit from these grants?

Nongovernmental organizations that organize trainings can apply for CCA grants if the trainings are in the relevant fields as stipulated in the Call for Applications. Computers or other equipment cannot be purchased on behalf of these grants.

3. Projects of which areas and profiles will be supported?

GUCs activities funded through CCA must meet the following general criteria:

- Must promote the overall CCA objectives and contribute to the four outcomes.
- May use a variety of themes, including democratic participation, arts and culture, sports, poverty reduction, cultural preservation, environment, education, media literacy, and others as long as they explicitly contribute to the CCA strategic objectives and the four outcomes. All of the supported initiatives must produce measurable results with a clear connection to the four activity outcomes.
- Execution of grant activities must take place in Kosovo and with Kosovo beneficiaries.

4. Should NGOs apply for DUNS, as according to their website the DUNS number looks like it is only for businesses?

NGOs must apply for the DUNS number, and this number is not only for businesses. Please follow the Instructions on how to obtain a DUNS number in this link:

<https://dplus.org/en/grantet/>

5. In which language must applications be submitted?

Applications can be written in Albanian, Serbian or English. The application packages in the three languages can be found at: <https://dplus.org/en/grantet/>

6. Do we need to fill in only the document with all details about our project?

The documents that must be filled in are: The Application Form and the Budget Form. Both these documents can be found at Democracy Plus's website in the following link:

7. We would like to know more about the grants: the minimum budget with which we can apply, the highest amount that can be awarded, proposals for activities, and procedures for preparing and submitting applications?

The minimum budget, as stated in the RFA, is 5,000 USD, while the maximum amount is 15,000 USD. You list and describe your proposed activities in the Application Form.

The application package must include:

- Completed Application Form;
- Projected Grant Budget and Budget Notes;
- CVs of key proposed personnel;
- Copy of valid Kosovo registration certificate;
- Copy of the organization's statute;
- Fiscal number.

Applications must be sent **only as electronic copies** to the following email address: grants@dplus.org.

The deadline for submitting applications is **21 October, 2020, 17:00 hrs.**

8. What implementation timeline can projects propose?

The project implementation can last for a maximum of 10 months.

9. More information on the DUNS number and how it can be obtained.

Ju lusim përcjellni Udhëzimet për t'u pajisur me numrin DUNS në këtë link: <https://dplus.org/en/grantet/>

10. What are the criteria to be awarded the 5000 and 15000 grants?

The value of the grant will be negotiated based on the scope of the activity proposed by the grantee.

11. When should the project start and end?

Awards are expected to be issued in November 2020, and the implementation of a project should not exceed 10 months.

12. Should the project be written in English or Albanian?

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